PRIVACY POLICY

We aim to inform you about the processing of personal data when browsing our website https://nextap.eu or using our website's forms. Our entity is nextap solutions s.r.o., reg. n.: 03912710, with its registered address at Rybná 716/24, Staré město, 110 00 Praha 1, contact email: support@nextap.eu, and we will act as the data controller for your personal information. Two forms on our website may collect your personal data, and we also gather basic data from cookies.

CONTACT FORM

In the contact form, you need to provide your first name, last name, email, phone number, and company name and the message you want to send us. We collect this data to be able to respond to your questions, offers, or requests. The legal basis for processing is the necessity to fulfil a contract as per Article 6 Paragraph 1 b) of the GDPR, as in many cases, this may be the beginning of a contractual negotiation. Additionally, processing may be based on our legitimate interest according to Article 6, paragraph 1 f) of the GDPR, which involves answering queries and ensuring the company's functionality or for our communication or marketing.

We will store personal data for the duration of mutual communication and may continue to store data during cooperation if it ensues. The information from the form (name, cover letter, contact details) is sent to our communication tool provided by Slack Technologies Limited. More information can be found here: https://slack.com/intl/en-cz/trust/compliance/gdpr. All personal data are stored within the E.U.

HUBSPOT SUBSCRIPTION FORM

To access certain content, you must fill out our subscription form on the HubSpot service. The form requires your first and last names, email, phone number. We collect this data to be able to contact you for relevant services. The legal basis for processing is obtaining your consent according to Article 6, paragraph 1 a) of the GDPR. Additionally, processing may also be based on our legitimate interest according to Article 6, paragraph 1 f) of the GDPR, which involves tracking content popularity and ensuring the company's functionality, or for our communication or marketing.

We will store personal data for the duration of mutual communication and may continue to store data during mutual cooperation if it ensues. The data from the form is stored in the CRM System provided by HubSpot, Inc. and HubSpot Ireland Limited. More information can be found here: https://legal.hubspot.com/dpa. The information from the form (name, cover letter, contact details) is also sent to our Communication tool provided by Slack Technologies Limited. All personal data are stored within the E.U.

Consent

You have the option to give us consent under Article 6, paragraph 1 a) of the GDPRto receive newsletters from us. We will start sending you news about our company and offers upon giving consent. You can withdraw your consent at any time. You will receive newsletters until you withdraw your consent by notifying us at the email address support@nextap.eu. You can also withdraw consent by clicking on the "unsubscribe" link in each newsletter.

JOB OFFER FORM

Our website publishes job offers, and if you're interested, you can contact us via the form. The form requires your first name, last name, telephone number, email, and other contact details, professional data, location, and additional information you provide. We will use the data for job interviews, with the legal basis being the necessity to fulfil a contract according to Article 6, paragraph 1 b) of the GDPR. If you're not selected but are a suitable candidate, we will keep your data for six months based on our legitimate interest according to Article 6, paragraph 1 f) of the GDPR. If you're selected, we will keep the data until all details for employment are complete, with data processing under Article 6, paragraph 1 b) of the GDPR.

We may also process your data based on consent according to Article 6, paragraph 1 a) of the GDPR. In this case, we will keep your data for three years and may contact you for future job positions. You have the right to withdraw consent at any time by emailing support@nextap.eu.

The data from the form is stored in the CRM System provided by HubSpot, Inc. and HubSpot Ireland Limited. More information can be found here: https://legal.hubspot.com/dpa. The information from the form (name, cover letter, contact details) is also sent to our Communication tool provided by Slack Technologies Limited. All personal data are stored within the E.U.

YOUR RIGHTS

You have the following rights regarding your personal data:

- 1. Right of access to personal data
- 2. Right to rectification
- 3. Right to erasure ("right to be forgotten")

- 4. Right to restriction of data processing
- 5. Right to data portability
- 6. Right to object to processing
- 7. Right to file a complaint with respect to personal data processing You can exercise these rights by contacting us at support@nextap.eu. You can also file a complaint with the supervisory authority, the Office for Personal Data Protection (www.uoou.cz).

The right of access means that you can ask us at any time to confirm whether or not personal data concerning you are being processed and, if they are, you have the right to access the data and to information for what purposes, to what extent and to whom they are disclosed, for how long we will process them, whether you have the right to rectification, erasure, restriction of processing or to object; from which source we obtained the personal data, and whether automated decision-making, including any profiling, occurs on the basis of processing of your personal data.

The right to rectification means that you may request us at any time to rectify or supplement your personal data if they are inaccurate or incomplete.

The right to erasure means that we must erase your personal data if (i) they are no longer necessary for the purposes for which they were collected or otherwise processed; (ii) the processing is unlawful; (iii) you object to the processing and there exist no overriding legitimate grounds for processing; or (iv) this is required of us based on a legal duty.

The right to restriction of processing means that until any disputable issues concerning the processing of your personal data are resolved, we must restrict the processing of your personal data.

The right to data portability means that you have the right to obtain personal data that concern you and which you have provided to us and which are processed in an automated manner and on the basis of consent or contract, in a structured, commonly used and machine-readable format, and the right to have these personal data transferred directly to another controller.

The right to object means that you may object to the processing of your personal data that we process for the purposes of our legitimate interests, especially for the purposes of direct marketing. If you object to processing for the purposes of direct marketing, we will no longer process your personal data for those purposes.

This Privacy Policy is effective from 1st of October, 2023.

USE OF COOKIES ON OUR WEBSITE

1. What are cookies?

When you start using the site, cookies are small text files that websites save on your computer or mobile device. They remember your preferences and actions for a certain period, so you don't have to enter the data again.

2. Why do we use cookies?

Our website uses cookies to enhance your user experience. Specifically, cookies help us:

• Operate our website smoothly; • Continuously improve our website; • Enhance our website's efficiency. We don't use cookies for: • Collecting sensitive data; • Transmitting personal data to third parties; • Earning commissions on sales.

3. What cookies do we use?

Necessary

These are required for a website's basic functions including saving your account login. The website cannot function properly without these cookies. Unfortunately, you can't prevent the use of these cookies without stopping website usage.

Analytics cookies

These are used to track website visitors and their user behaviour.

Preference cookies

These are used to remember information that changes the way the website behaves or look.

Social network cookies

These are used to improve the user experience and deliver personalized content on a third-party social media platform.

4. More about cookies

4.1. Third-party functionalities

Like most websites, our site includes third-party functions. For example, Facebook Pixel is included to connect with your social network. Disabling these cookies may affect the functions provided by these third parties. Our website has the following third-party cookies: • Social network cookies, including Facebook Pixel; • Visitors' statistics cookies, including Google Analytics, HubSpot, and Hotjar.

5. Managing cookie settings

We require your consent for certain cookies to comply with E.U. law. We categorize cookies into two groups: those necessary for functionality and those requiring consent. Necessary cookies don't need your consent. You may only consent to other cookies by clicking "I agree" during your visit or using the "I agree with cookies" option below.

6. Disabling or limiting cookies

In most cases, you can disable cookies in your browser settings. However, this may limitwebsite functionality, as cookies are standard on modern sites. Anti-spyware software can also remove invasive cookies.